

Advanced Diploma of Government (Management) PSP60504

Aim of the Program

The aim of the Advanced Diploma of Government (Management) program is to provide participants with a fundamental knowledge of the processes followed when undertaking specialist management within the contemporary public sector environment. Successful completion of the program results in the award of the nationally recognised qualification from the Public Services Training Package 2004.

Target Audience

This specialist qualification covers the competencies required of specialist managers in the public sector.

Program Overview

There are 4 discrete streams catered for within the qualification – general management, investigation management, compliance management and fraud control management. There are 7 Required Units that are common to all 4 streams plus discrete requirements for each stream. Electives should reflect the responsibilities of the individual and the job skills required for effective performance. Where a free choice of Electives is possible in the qualification packaging rules, Electives may also be drawn from other Training Packages to reflect the work context and career plans of the individual.

Units in the Program

15 Units (7–13 Required, depending on the management stream chosen + remainder as Electives)

Required Units Common to all Streams (7)

PSPETHC601B Maintain and enhance confidence in public service
 PSPMNGT605B Manage diversity PSPGOV601B Apply government systems
 PSPPOL603A Manage policy implementation
 PSPGOV602B Establish and maintain strategic networks
 PSPOHS602A Manage workplace safety
 PSPLEGN601B Manage compliance with legislation in the public sector

General Management Stream

Additional Required Units

Nil

Electives

PSPMNGT602B Manage resources
 PSPMNGT603B Facilitate people management
 PSPMNGT604B Manage change
 PSPMNGT606B Manage quality client service
 PSPMNGT607B Develop a business case
 PSPMNGT608B Manage risk
 PSPMNGT609B Formulate business strategies
 PSPMNGT610A Manage public sector financial resources
 PSPMNGT611A Manage evaluations
 PSPMNGT612A Review and improve business performance
 PSPMNGT613A Develop partnering arrangements
 PSPMNGT614A Facilitate knowledge management
 PSPMNGT615A Influence workforce effectiveness

Investigation Management Stream

Additional Required Units (6)

PSPREG601B Manage regulatory compliance
 PSPREG602B Evaluate regulatory compliance
 PSPREG701A Manage investigations program
 PSPMNGT602B Manage resources
 PSPMNGT704A Undertake enterprise risk management
 PUAPOL029A Coordinate multi-agency investigations
 PUAPOL023A Manage investigations
 PUAPOL032A Plan intelligence activities
 PUAPOL034A Analyse information
 PUAPOL035A Disseminate outputs from the intelligence process

Choose 6 Electives from those listed above

In addition, choose 2 Electives:

from those listed, **and/or**

from anywhere in this Training Package, packaged at the same level, **and/or**

from any other set of endorsed standards packaged at the same level in accordance with the requirements of those standards, **provided that the units selected do not duplicate content covered in any PSP units.**

Alternatively, one of these two Electives may be drawn from units of competency packaged at Diploma level.

Compliance Management Stream

Additional Required Units (2)

PSPREG601B Manage regulatory compliance

PSPREG602B Evaluate regulatory compliance

Electives

PSPMNGT602B Manage resources

PSPMNGT603B Facilitate people management

PSPMNGT606A Manage quality client service

PSPMNGT608B Manage risk

PSPMNGT701B Provide strategic direction

PSPPOL601A Develop public policy

PSPREG603A Manage and lead inspection and monitoring programs

Choose 3 Electives from those listed above

In addition, choose 3 Electives:

from those listed, **and/or**

from anywhere in this Training Package, packaged at the same level, **and/or**

from any other set of endorsed standards packaged at the same level in accordance with the requirements of those standards, **provided that the units selected do not duplicate content covered in any PSP units.**

Alternatively, one of these three Electives may be drawn from units of competency packaged at Diploma level.

Choose 2 Electives:

Fraud Control Management Stream

Additional Required Units (5)

PSPFRAU502B Anticipate and detect possible fraud activity

PSPFRAU601B Develop fraud control strategy

PSPFRAU602B Manage fraud risk assessment & action plan

PSPFRAU603B Manage fraud control awareness

PSPFRAU605B Review fraud control activities

Electives

PSPGOV605A Persuade and influence opinion

PSPGOV606A Prepare high-level/sensitive written materials

PSPMNGT608B Manage risk

PSPPOL602A Provide policy advice

Choose 3 Electives:

Contact us

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