

Diploma of Government PSP50104

Aim of the Program

The aim of the Diploma of Government program is to provide participants with a fundamental knowledge of the processes followed when undertaking a range of responsibilities which are diverse in nature rather than within narrow specialization and/or they work in small or regionally based organisations within the contemporary public sector environment. Successful completion of the program results in the award of the nationally recognised qualification from the Public Services Training Package 2004.

Target Audience

Any person in the public sector agency or government owned corporation involved in independent and self directed work.

Program Overview

This specialist qualification covers the competencies required of new and developing managers in the public sector, placing emphasis on working effectively in a contemporary public sector environment with support for performance, growth and career progression. Electives should reflect the responsibilities of the individual and the job skills required for effective performance. Where a free choice of Electives is possible in the qualification packaging rules. Electives may also be drawn from other Training Packages to reflect the work context and career plans of the individual.

Units in the Program

There are 11 Units in the program (6 Required + 5 Elective).

Required Units

PSPETHC501B Promote the values and ethos of public service
PSPGOV504B Undertake research and analysis
PSPGOV505A Promote diversity
PSPGOV512A Use complex workplace communication strategies
PSPLEGN501B Promote compliance with legislation in the public sector
PSPOHS501A Monitor and maintain workplace safety

Elective Units

Choose 5 Electives:

from those following, **and/or**

from anywhere in this Training Package, packaged at the same or a higher level, **and/or**

from any other set of endorsed standards packaged at the same or a higher level in accordance with the requirements of those standards, **provided that the units selected do not duplicate content covered in any PSP units.**

Alternatively, one of these 5 Electives may be drawn from units of competency packaged at Certificate IV level.

PSPBORD501A Command operational forces
PSPGOV502B Develop client services
PSPGOV503B Coordinate resource allocation and usage
PSPGOV506A Support workplace coaching and mentoring
PSPGOV507A Undertake negotiations
PSPGOV508A Manage conflict
PSPGOV509A Conduct evaluations
PSPGOV510A Undertake and promote career management

PSPGOV511A Provide leadership
 PSPGOV513A Refine complex workplace documents
 PSPGOV514A Facilitate change PSPGOV515A Develop and use political nous
 PSPGOV516A Develop and use emotional intelligence
 PSPGOV517A Coordinate risk management
 PSPGOV518A Benchmark performance
 PSPGOV519A Manage performance
 PSPGOV520A Scope statistical data collection
 PSPGOV521A Collect statistical data
 PSPGOV522A Process statistical data
 PSPGOV523A Interrogate and analyse statistical data
 PSPGOV524A Interpret data and related statistics
 PSPPA501A Provide public affairs writing and editorial services
 PSPPA502A Coordinate public affairs events and activities
 PSPPM504A Carry out complex project activities
 PSPREG503A Supervise and carry out complex inspections and monitoring
 PSPREG504A Manage plant movement health risk
 PSPSCI501A Provide high-level scientific technical support
 PSPSCI502A Facilitate innovation and change through extension
 PSPSCI503A Develop and undertake scientific/technological research
 BSBEBUS506A Plan and develop a business website
 BSBEBUS507A Manage the business aspects of a website
 BSBEBUS512A Implement electronic communication policy
 BSBEBUS513A Plan e-learning
 BSBEBUS514A Implement e-learning
 BSBEBUS515A Facilitate e-learning
 BSBMKG501A Evaluate marketing opportunities
 BSBMKG502A Establish and adjust the marketing mix
 BSBMKG503A Develop a marketing communications plan
 BSBMKG504A Implement a marketing solution
 BSBMKG505A Review marketing performance
 PUAWER002A Ensure workplace emergency prevention procedures, systems and processes are implemented
 PUAWER005A Operate as part of an emergency control organisation
 PUAWER006A Lead an emergency control organisation
 PUAWER009A Participate as a member of an initial workplace emergency response team
 PUAWER010A Lead an initial workplace emergency response team

Contact us

Major Training Services Pty Ltd
 ABN: 57 064 001 270 ACN: 064 001 270
Head Office, Sydney
 Unit 8, 157 Queenscliff Road, Queenscliff NSW 2096
 PO Box 626, Freshwater NSW 2096
 Phone (02) 9907 2375 • Fax (02) 9907 2490

office@majortraining.com.au
www.majortraining.com.au

Canberra Office
 66B Maryborough Street, Fyshwick ACT 2609
 PO Box 3940, Weston Creek ACT 2611
 Phone (02) 6162 0327 • Fax (02) 9907 2490

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